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## **Administrative Memorandum**

### **Board Meeting**

**Date:** September 15, 2021  
**Topic:** 2022/23 Capital Plan – Minor Capital Project Requests  
**Submitted by:** Patti Dundas, Assistant Secretary-Treasurer

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#### **Background:**

The Board of Education of School District No. 36 (Surrey) received a letter from the Ministry of Education (“Ministry”) dated May 28, 2021 requesting that the district submit a 5-year capital plan to be considered by the Ministry for capital funding.

In accordance with Ministry instructions, the capital plan includes both Major and Minor Capital Projects.

#### **Key Highlights of the 2022/23 Five Year Capital Plan – Minor Capital Projects**

The Capital Plan includes a large number of minor capital projects focusing on operating efficiencies of facilities, reducing our carbon footprint, and playground funding.

#### **Summary**

The Five-Year Capital Plan - Minor Capital Projects is requesting a total capital funding envelope of \$26.55 million for Minor Capital Projects. The projects identified in the plan are summarized as follows:

<b>Project Type</b>	<b>No. of Projects</b>	<b>Total amount Request</b>
Building Envelope Projects (BEP)	15	\$ 22,629,000
School Enhancement Projects (SEP)	3	\$ 1,450,000
Carbon Neutral Capital Projects (CNCP)	3	\$ 1,650,000
Playground Equipment Program (PEP)	5	\$ 825,000
<b>Total Minor Capital Projects</b>	<b>26</b>	<b>\$ 26,554,000</b>

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2022/23

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**It is recommended:**

THAT the Board of Education approve the 2022/23 Five Year Capital Plan - Minor Capital Projects (for the period 2022/23 to 2026/27) for submission to the Ministry of Education, as presented.

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