
Administrative Memorandum

Regular Board Meeting

Date: June 09, 2021
Topic: Master Joint Use Agreement (2021) between School District No. 36 (Surrey) and the City of Surrey
Submitted by: Patti Dundas, Assistant Secretary-Treasurer

Background:

The Master Joint Use Agreement (MJUA) between the School District and the City of Surrey was last updated in 2000. In September 2018, District and City staff formed a committee to embark on a process to update the MJUA for indoor spaces. The committee worked collaboratively over a period of 18 months but was then sidelined due the COVID-19 pandemic. The committee has now concluded their work and is seeking Board approval of a new MJUA. The City shared the MJUA with Council at its meeting on May 27, 2021.

The intent of the MJUA is to:

- Affirm the parties' commitment to the shared use of facilities;
- Maximize the use of facilities through a spirit of cooperation and collaboration;
- Support sharing of publicly funded facilities to provide optimum benefits for the entire community; and,
- Offer education and community programming most effectively, efficiently and inclusively.

Successful outcomes of the committee's work for both parties include:

- A refreshed understanding of one another's mission, values and challenges;
- Clarity on each organization's mandate and priorities:
 - For the district, the primary mandate is K-12 education with community use being secondary.
 - For the City, the primary mandate is planning, organizing and administering recreation and culture programs for the community.
- Establishing of a Joint Steering Committee (JSC) with a mandate to meet throughout the year to review bookings and discuss concerns. One year after adoption of the MJUA, the JSC will review and update agreement language, if necessary, to ensure optimal and equitable operations for both parties.
- Clarity on the hours of free use, charges during all other hours and recognition of "hard costs".

Successful outcomes specific to the District include:

- Retaining the ability to use recreation centre space with no rental fees from facility opening until 3:00 p.m. Monday to Friday.
 - Clear and itemized fee structure for access to City programming and services including swimming, skating and field trips.
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- City shift to centralized booking and contract model, improving communication and booking processes.

Successful outcomes for the City include:

- Clarity on the hours of access to district facilities without rental fees
 - School days: 5:00 – 10:00 p.m. Monday to Thursday (to 8:00 p.m. Fridays)
 - Non-school days: 7:00 a.m. to 11:00 p.m.
 - Non-gym spaces from last bell for after-school activities
 - Preschool/before & after school care at complex schools: 7:00 a.m. to 5:00 p.m.
- Clarity on district making best efforts to find space for City programs
- Clarity on district making best efforts to mitigate “bumping” of City events from school spaces

School District and City staff will continue to work collaboratively.

Copies of the new MJUA (2021) and previous MJUA (2000) are attached as Appendix I and II, respectively.

It is recommended:

THAT the Board approve the new Master Joint Use Agreement between School District No. 36 (Surrey) and the City of Surrey and direct the Board's signing officer to execute the document.
