
Administrative Memorandum

Regular Board Meeting

Date: June 09, 2021
Topic: Capital Bylaw No. 2021/22 – CPSD36-01, Re: Five Year Capital Plan 2021/22
Submitted by: Patti Dundas, Assistant Secretary-Treasurer

Background:

The district received a letter from the Ministry of Education (“Ministry”) on May 11, 2021 in response to the district’s annual Five-Year Capital Plan submission. This letter provided direction as to the next steps for advancing specific capital projects supported by the Ministry. The Ministry has supported advancing major capital and minor capital projects for funding and to proceed to procurement as follows:

MAJOR CAPITAL PROJECTS

New Projects

Project #	Project Name	Project Type	Comments
TBD	Newton Area Secondary Site	Site Acquisition	Submit required documentation to Ministry staff so the site can be purchased as soon as possible.

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
128099	South Meridian Elementary	Addition	Submit final PDR as soon as possible.
128100	Semiahmoo Trail Elementary	Addition	Submit final PDR as soon as possible.
128095	Tamanawis Secondary	Addition	Submit draft PDR by October 31, 2021.
128097	Kwantlen Park Secondary	Addition	Submit draft PDR by October 31, 2021.
128096	Guildford Park Secondary	Addition	Submit draft PDR by December 31, 2021.

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MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Projects for SEP, CNCP (from initial Capital Plan Response Letter issued in March 2021)

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
A H P Matthew Elementary, Colebrook Elementary, George Greenway Elementary, Green Timbers Elementary, Invergarry Adult Education Centre, Jessie Lee Elementary, JT Brown Elementary	SEP – Plumbing Upgrades	\$850,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Ocean Cliff Elementary	SEP – Roofing Upgrades	\$250,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Brookside Elementary	CNCP – Energy Systems Upgrade	\$405,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Frost Road Elementary	BEP – Building Envelope Upgrades	TBD	BC Housing will contact you regarding next steps in project development.
Coyote Creek Elementary	BEP – Building Envelope Upgrades	TBD	BC Housing will contact you regarding next steps in project development.
Beaver Creek Elementary	SEP – HVAC Upgrades	\$400,000	Proceed to design, tender and construction. Project is to be completed.
T E Scott Elementary	PEP – Universally Accessible Playground	\$165,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Senator Road Elementary	PEP – Universally Accessible Playground	\$165,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.

New projects for BUS

Existing Bus Fleet #	New / Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
9363	D (80+RE) with wheelchair spaces	\$178,448	Proceed to ordering the school bus(es) between May 10, 2021 and June 15, 2021 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org
9364	C 76 with 1 wheelchair spaces	\$152,931	Proceed to ordering the school bus(es) between May 10, 2021 and June 15, 2021 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org

In accordance with Section 143 of the School Act, the board is required to approve the attached Capital Bylaw No. 2021/22-CPSD36-01. Consistent with Ministry processes, the actual capital bylaw does not reference a specific funding amount. Funding amounts for projects will be established following final scope and budget calculations as determined through the completion of Project Definition Reports and formal Ministry and district approval of individual project funding agreements.

It is recommended:

1. THAT the Board of Education approve the projects listed in the May 11, 2021 Correspondence from the Ministry of Education; and

THAT Capital Bylaw No. 2021/22 CPSD36-01 Five-Year Capital Plan 2021/22 be given three (3) readings at this meeting (vote must be unanimous); and
2. THAT Capital Bylaw No. 2021/22 CPSD36-01 Five-Year Capital Plan 2021/22 be approved as read a first time; and
3. THAT Capital Bylaw No. 2021/22 CPSD36-01 Five-Year Capital Plan 2021/22 be approved as read a second time; and
4. THAT Capital Bylaw No. 2021/22 CPSD36-01 Five-Year Capital Plan 2021/22 be approved as read a third time and finally adopted; and

THAT the Board direct the Board's signing officer to execute the required documents for the projects to proceed.