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# **Minutes**

## **Regular Board Meeting**

Date: September 16, 2020  
Time: 7:00 p.m.  
Location: School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020

Present:	Laurie Larsen	Chairperson
	Terry Allen	Vice Chairperson
	Bob Holmes	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee
	Shawn Wilson	Trustee
Absent	Laurae McNally	Trustee
Staff Present:	Dr. Jordan Tinney	Superintendent
	D. Greg Frank	Secretary-Treasurer
	Gurdeep Diogan	Executive Assistant

### **1. Call to Order**

Chairperson Laurie Larsen called the meeting to order.

The following additional staff were in attendance for the meeting:

Simon Ayres, Assistant Secretary-Treasurer; Patti Dundas, Assistant Secretary-Treasurer; Dave Riley, Director, Capital Project Office; Kelly Isford-Saxon, Manager Demographics and Facilities Planning; Melissa Cherrey, Administrative Assistant

a. "O Canada" – recording by Elementary Choral Festival Participants

Trustees and administration sang "O Canada" accompanied by a recording by Elementary Choral Festival Participants.

b. Territorial Acknowledgment

Chairperson Larsen acknowledged the shared, unceded, traditional territory.

c. Approval of Agenda of Regular Board Meeting

Moved By Trustee Gary Tymoschuk  
Seconded By Vice Chairperson Terry Allen

*THAT the agenda of the Regular Board Meeting be approved as amended: add Item 3e Travel.*

**CARRIED**

**2. Delegation**

None.

**3. Action Items**

a. Approval of the June 10, 2020 Regular Board Meeting Minutes

Moved By Trustee Gary Tymoschuk  
Seconded By Trustee Bob Holmes

*THAT the June 10, 2020 Regular Board Meeting Minutes be approved as presented.*

**CARRIED**

b. Sketch Plans: White Rock Elementary (Site 040) Addition, Ray Wolfe, Architect, Thinkspace Architecture

Ray Wolfe, Architect, Partner at Thinkspace presented the sketch plans for Site 040, White Rock Elementary, and responded to trustee questions.

Moved By Trustee Garry Thind  
Seconded By Trustee Gary Tymoschuk

*THAT the sketch plans for an addition at White Rock Elementary (Site 009), 1273 Fir Street, be received as presented.*

**CARRIED**

c. Report on Financial Statements for the Year Ended 2020-06-30

Finance Committee Chairperson Terry Allen presented highlights of the financial statements for the year ended June 30, 2020, and thanked staff for their work in preparing the statements.

Moved By Vice Chairperson Terry Allen  
Seconded By Trustee Bob Holmes

*THAT the Financial Statements for the fiscal year ended 2020-06-30 be approved as presented.*

**CARRIED**

d. Long Range Facilities Plan and 2021/2022 Five Year Capital Plan

Secretary-Treasurer Greg Frank introduced Kelly Isford-Saxon, Manager Demographics and Facilities Planning, who presented the Long Range Facility Plan and the Five Year Capital Plan. Trustees received responses to their questions, and thanked Ms. Isford-Saxon for the report.

Moved By Trustee Bob Holmes  
Seconded By Trustee Gary Tymoschuk

*THAT the Board of Education approve the 2020/2021 Long Range Facility Plan as presented.*

**CARRIED**

Moved By Trustee Garry Thind  
Seconded By Vice Chairperson Terry Allen

*THAT the Board of Education approve the 2021/2022 Five Year Capital Plan (for the period 2021/2022 to 2025/2026) Final, for submission to the Ministry of Education, as presented.*

**CARRIED**

e. Travel

Moved By Trustee Gary Tymoschuk  
Seconded By Trustee Garry Thind

*THAT in the uncertainty of COVID-19, and in the interest of health and safety of staff and students, the Board of Education suspend all student travel beyond British Columbia for the 2020-21 school year; and*

*THAT any professional development activities out of province require the approval of Executive Committee.*

**CARRIED**

#### 4. Information & Proposals

a. Board Report

Chairperson Laurie Larsen reported on Trustee activities since the last Board meeting.

b. School Start Up Report

Superintendent Tinney provided an update on school start up for 2020. He informed the Board that this September is not a usual school year start up and whilst enrolment has increased over last year, it is lower than projected. He reported that over 13,000 students have already registered for the Surrey Blended program.

A number of positive COVID-19 cases have appeared in Surrey schools and Superintendent Tinney highlighted the continued liaison with Fraser Health and the procedures that are in place. The district has been transparent regarding the number of cases and regular communications are being provided.

Trustees thanked the Superintendent, district and school staff, and parents for working cooperatively and efficiently to address the extraordinary issues that have arisen this year.

c. Progress Report Active Capital Projects

Trustees received a progress report regarding active capital projects being planned or under construction in the district. It was noted the Capital Project Office is working with contractors to mitigate any delays caused by the pandemic.

Moved By Vice Chairperson Terry Allen  
Seconded By Trustee Bob Holmes

*THAT the Board of Education receive the Progress Report on Active Capital Projects as presented.*

**CARRIED**

d. Report on Business Development Financial Activity for period ending 2020-06-30

Moved By Trustee Gary Tymoschuk  
Seconded By Trustee Bob Holmes

*THAT the Board of Education receive the Report on Business Development Financial Activity for the twelve months ended 2020-06-30 for information.*

**CARRIED**

## 5. Future Business

a. Items for Future Discussion

No items to note.

b. Next Meeting

Trustees made note of the next meeting outlined on the agenda.

## 6. Adjournment

Moved By Trustee Garry Thind

Seconded By Trustee Gary Tymoschuk

*THAT the Regular meeting of the Board be adjourned at 8:18 p.m.*

**CARRIED**

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Laurie Larsen, Chairperson

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D. Greg Frank, Secretary-Treasurer