

## **Administrative Memorandum**

### **Regular Board Meeting**

**Date:** June 10, 2020  
**Topic:** Board of Education Governance Framework and Annual Work Plan  
**Submitted by:** Jordan Tinney, Superintendent of Schools/CEO

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#### Background:

Each year, the district approves a governance and workplan. This document is the guiding direction for the annual work of the Board and is intended to provide transparency to the public about the cycle of activities of trustees and the Board.

In this coming year, we are uncertain about the impact of the pandemic on our normal routines of meetings and the normal participation of trustees at their regular events. This year, many events have been cancelled or rescheduled due to the pandemic.

As a result of the above, we have updated to the best of our ability, next year's plan. We wish to have the Board receive the DRAFT plan at this time and when we return in the fall and our context is more well known, we will return with a final document for approval in October.

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