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## **Administrative Memorandum**

### **Regular Board Meeting**

**Date:** June 20, 2018  
**Topic:** Bylaw No. 264, Re: 2018 Trustee Election Procedures  
**Submitted by:** D. Greg Frank, Secretary-Treasurer

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#### Background:

In accordance with long standing agreement between the Board and the City of Surrey, the city on behalf of the Board, will conduct the election of Trustees in conjunction with their local government elections in October 2018. Six (6) Trustees will be elected from the City of Surrey.

In accordance with sections 45 and 46 of the *School Act* and the provisions of the *Local Government Act*, the Board must adopt bylaws to identify procedures to be used in conducting the October 2018 election of Trustees.

A limit to subsection 45(8) contained in subsection 45(9) of the *School Act*, indicates that the decisions in a local government's bylaw regarding procedures for nomination deposits; order of names on a ballot and determination of results of a tie vote after judicial recount, may not apply to a Trustee election. Individual Boards are required to incorporate their decisions on procedures for nomination deposits, order of names on a ballot and determination of results of a tie vote after judicial recount, into their own bylaws.

Nomination Deposits – no nomination deposit is required.

Ballot Name Order – candidates will be listed alphabetically by surname.

Election Ties – results of a tie vote, after judicial recount will be determined by conducting a lot in accordance with section 151 of the *Local Government Act*.

Access to Nomination and Endorsement Documents – public access to nomination and elector organization endorsement documents will be available for public inspection on the City of Surrey website until 30 days after the declaration of election results.

Minimum Number of Nominators – the minimum number of qualified nominators required to make a nomination for office of School Trustee will be two (2).

If the Board is in agreement with the decisions of the City of Surrey, it would be appropriate to consider approval of Bylaw No. 264, Re: 2018 Trustee Election Procedures – City of Surrey (attached).

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**It is recommended:**

THAT Bylaw No. 264, Re: 2018 Trustee Election Procedures – City of Surrey be given three (3) readings at this meeting. (Vote must be unanimous).

THAT Bylaw No. 264, Re: 2018 Trustee Election Procedures – City of Surrey be approved as read a first time.

THAT Bylaw No. 264, Re: 2018 Trustee Election Procedures – City of Surrey be approved as read a second time.

THAT Bylaw No. 264, Re: 2018 Trustee Election Procedures – City of Surrey be approved as read a third time and finally adopted.

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