

Administrative Memorandum

Regular Board Meeting

Date: April 11, 2018
Topic: Capital Bylaw No. 18/19-CP-SD36-01, Re: Five Year Capital Plan 2018/19
Submitted by: D. Greg Frank, Secretary-Treasurer

Background:

The district received a letter from the Ministry of Education (“Ministry”) on March 26, 2018 in response to the district’s annual Five-Year Capital Plan submission. This letter provided direction as to the next steps for advancing specific capital projects as supported by the Ministry. The Ministry has supported advancing a number of projects for further planning development or delivery as follows:

Project Description	Schools	Direction Provided
Expansion Program New School	Sunnyside Area Elementary School (Site 207)	Deliver final Project Definition Report (PDR) by January 31, 2019 for future funding decision
Site Acquisition	Redwood Heights Elementary Site (Site 208)	Acquire site by March 31, 2019
Seismic Mitigation Program	Holly Elementary (Site 081) Queen Elizabeth Secondary (Site 022) Prince Charles Elementary (Site 044) George Greenway Elementary (Site 090)	Deliver final PDRs by December 29, 2018 for future funding decisions
School Enhancement Program, Mechanical System Replacement	David Brankin Elementary (Site 058) Holly Elementary (Site 081) Bear Creek Elementary (Site 069)	Proceed to design, tender & construction and complete by March 31, 2019
Carbon Neutral Capital Program, HVAC	District Facility Centre	Proceed to design, tender & construction and complete by March 31, 2019
Bus Projects		
Existing Bus Fleet	New Bus Type	Direction Provided
6360, New Route x 3 (4 buses in total)	C (76) 0 Wheelchair Spaces	Proceed to ordering the school bus(es) between April 2, 2018 and May 11, 2018 from the list of approved vendors

In order to move these projects forward, as approved by the Ministry, the board is required to approve Capital Bylaw No. 18/19-CP-SD36-01 and a copy of the bylaw is attached for Board review. Consistent with changes in Ministry processes, the actual capital bylaw does not reference a specific funding amount. Funding amounts for projects will be established following final scope and budget calculations as determined through the completion of Project Definition Reports and formal ministry and district approval of individual project funding agreements.

It is recommended:

1. THAT the Board of Education approve the projects listed in the March 26, 2018 correspondence from the Ministry of Education; and
 2. THAT the Board direct the Board's signing officer to execute the required documents for the projects to proceed.
 3. THAT Capital Bylaw No. 18/19-CP-SD36-01 Five-Year Capital Plan 2018/19 be approved as read a first time.
 4. THAT Capital Bylaw No. 18/19-CP-SD36-01 Five-Year Capital Plan 2018/19 be approved as read a second time.
 5. THAT Capital Bylaw No. 18/19-CP-SD36-01 Five-Year Capital Plan 2018/19 be approved as read a third time and finally adopted.
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