

Administrative Memorandum

Regular Board Meeting

Date: April 13, 2017
Topic: Capital Bylaw No. 17/18-CP-SD36-01, Re: Five-Year Capital Plan 2017/18

Background:

The district received a letter from the Ministry of Education ("Ministry") on March 17, 2017 in response to the district's annual Five-Year Capital Plan submission. This letter provided direction as to the next steps for advancing specific capital projects as supported by the Ministry. The projects being advanced by the Ministry for further planning development or delivery at this time are as follows:

Project Description	Schools	Direction Provided
Seismic Mitigation	Bear Creek Elementary (Site 069) Mary Jane Shannon Elementary (Site 054)	Deliver final Project Definition Report (PDR) by May 30, 2017
Additions	Fleetwood Area Elementary schools: <ul style="list-style-type: none"> - William Watson Elementary (Site 057) - Frost Road Elementary (Site 160) Pacific Heights Elementary (Site 134) Sullivan Heights Secondary (Site 164)	Deliver final (PDR) by June 30, 2017
New Schools	Douglas Area Elementary (Site 180) Grandview Heights South Area Elementary (Site 206)	Site 180 - deliver final (PDR) by August 30, 2017 Site 206 - deliver final (PDR) by October 30, 2017
Site Acquisition	Grandview Centre	Acquire site by March 31, 2018
Site Acquisition & New School	South Newton Elementary	Acquire site and deliver final (PDR) by March 31, 2018
School Enhancement Program	Water Quality Improvement Projects at 62 schools.	Proceed to design, tender, and complete construction by March 2018

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In order to move these projects forward, as approved by the Ministry, the board is required to approve Capital Bylaw No. 17/18-CP-SD36-01 and a copy of the bylaw is attached for Board review. Consistent with changes in Ministry processes implemented last year, the actual capital bylaw does not reference a specific funding amount. Funding amounts for projects will be established following final scope and budget calculations as determined through the completion of Project Definition Reports and formal ministry and district approval of individual project funding agreements.

It is recommended:

1. THAT the Board of Education approve the projects listed in the March 17, 2017 correspondence from the Ministry of Education; and
2. THAT the Board direct the Board's signing officer to execute the required documents for the projects to proceed.
3. THAT Capital Bylaw No. 17/18-CP-SD36-01 Five-Year Capital Plan 2017/18 be approved as read a first time.
4. THAT Capital Bylaw No. 17/18-CP-SD36-01 Five-Year Capital Plan 2017/18 be approved as read a second time.
5. THAT Capital Bylaw No. 17/18-CP-SD36-01 Five-Year Capital Plan 2017/18 be approved as read a third time and finally adopted.

Submitted by:

D. Greg Frank, Secretary-Treasurer

Approved by:

Dr. Jordan Tinney, Superintendent