
Minutes

Regular Board Meeting

Date: September 20, 2017
Time: 7:00 p.m.
Location: School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020

Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee
Staff Present:	Dr. Jordan Tinney	Superintendent
	D. Greg Frank	Secretary-Treasurer
	Rick Ryan	Deputy Superintendent
	Karen Botsford	Executive Assistant

1. Call to Order

Chairperson Shawn Wilson called the meeting to order.

The following additional staff were in attendance for the meeting:

Patti Dundas, Assistant Secretary-Treasurer; Kerry Magnus, Associate Director, Business Management Services; Larry Harder, Director, Capital Project Team; Kelly Isford-Saxon, Manager Demographics & Facilities Planning; Doug Strachan, Manager, Communication Services and Judy Swanson, Administrative Assistant.

a. "O Canada" – recording by Surrey Music and Band Teachers

Trustees, administration and the audience sang "O Canada" accompanied with a recording by Surrey Music and Band Teachers.

b. Approval of Agenda of Regular Board Meeting

Moved By Trustee Terry Allen
Seconded By Trustee Bob Holmes

THAT the agenda of the Regular Board Meeting be approved as presented.

CARRIED

3. Action Items

a. Adoption of Minutes of Regular Board Meeting Held 2017-06-22

Moved By Trustee Laurae McNally
Seconded By Trustee Gary Tymoschuk

THAT the Minutes of the Regular Board meeting held 2017-06-22 be approved as presented.

CARRIED

b. Policy Development and Revisions

Patti Dundas, Assistant Secretary-Treasurer presented the revised draft Policies and Regulations previously received by the Board as information at the June 8, 2017 Regular Board meeting. Ms. Dundas explained that the draft policy and regulations were being brought forward to this meeting for final approval.

Moved By Trustee Gary Tymoschuk
Seconded By Trustee Garry Thind

THAT the Board of Education approve the following revised policies and regulations:

1. *Policy 2610 - Liaison With Employee Groups*
2. *Policy 3700 - Environmental Sustainability - New*
3. *Regulation 3700.1 - Environmental Sustainability - New*
4. *Policy 4410 - Travel Expense Reimbursement*
5. *Policy 7200 - Employment Conditions (General)*
6. *Policy 7212 - Employee Conduct With Students*
7. *Policy 7245 – Indemnification*
8. *Policy 7410 - Leaves For Non-Teaching Personnel - Deleted*
9. *Policy 7610 - District Administrative Staff Salaries and Benefits*
10. *Policy 7620 - Continuing Education Non-Academic Instructors Salaries & Benefits*
11. *Policy 8320 - Programs Of Choice And Focus Programs*
12. *Policy 8700 - District Assessment, Evaluation And Reporting – Deleted*
13. *Policy 8700 – Communication Student Learning (Grades K-7) – Replacement*
14. *Regulation 8700.1 – District Assessment, Evaluation & Reporting – Deleted*
15. *Regulation 8700.1 – Communicating Student Learning (CSL) - Replacement*
16. *Policy 10805 - Promotion of External Agencies Through Schools*

CARRIED

c. 2017-2018 Governance Framework and Annual Work Plan

Dr. Jordan Tinney, Superintendent, provided an overview of the *Governance Framework and Annual Work Plan*. Staff and the Board developed the plan to document the governance work of the Board. The key governance activities monthly are:

1. Setting the strategic direction in the context of the district and province.
2. Monitoring the performance of the system and adjust plans as necessary.
3. Attending to both internal and external compliance and accountability.
4. Engaging effectively with stakeholders and the public and operate on a basis of transparency.
5. Advocating for public education locally and provincially.

Trustee Terry Allen thanked staff for their work on the plan and indicated that the plan is a guideline intended to keep the Board focused on governance.

Moved By Laurie Larsen, Vice Chairperson

Seconded By Trustee Terry Allen

THAT the Board of Education adopt the 2017-2018 Governance Framework and Annual Work Plan as presented.

CARRIED

d. Financial Statements for the Year Ended 2017-06-30

Greg Frank, Secretary-Treasurer provided an overview of the Financial Statements for the year ended June 30, 2017. He noted that the district's external auditors, Grant Thornton LLP, have completed their audit and have issued an unqualified audit opinion on the district's financial statements.

Highlights of the year end results included:

- The district completed the year in a strong financial position with a total funded FTE student enrolment of 71,001, an increase of 1,053 FTE from the previous year.
- Direct instruction expenses represented 86.6 % of total expenditures, well above the average for the province at 83.1%.
- District Administration expenses represent 2.1% of the budget; one of the lowest rates in the province.

Budget Committee Chair, Terry Allen thanked the Secretary-Treasurer and Simon Ayres, Associate Manager Fiscal Management Services for the work that they do keeping the Board apprised of the Board's finances. He noted that

Surrey School District has a total budget of almost \$750 Million and is one of the largest employers in Surrey.

Moved By Trustee Garry Thind
Seconded By Trustee Gary Tymoschuk

THAT the Financial Statements for the fiscal year ended 2017-06-30 be approved as presented.

CARRIED

e. 2018/19 Five Year Capital Plan (for the Period 2018/19 – 2022/23)

Greg Frank, Secretary-Treasurer reported that the Five Year Capital Plan coming to the Board for approval includes 700 million dollars in capital project funding requests. He introduced Ms. Kelly Isford-Saxon, Manager Demographics and Facilities Planning who presented highlights of the five year Capital Plan.

Ms. Isford-Saxon indicated that the three areas experiencing the most growth in the district include: Grandview Heights, Clayton and South Newton. The Major Capital Projects being requested include: 22 Expansion Projects, 7 Seismic Mitigation Projects and 3 Replacement School Projects.

Ms. Isford-Saxon presented graphs showing the impact that the projects, if approved by government, would have on increasing district enrolment capacity.

Moved By Trustee Laurae McNally
Seconded By Trustee Bob Holmes

THAT the Board approve the 2018/19 Capital Plan (for the period 2018/19 – 2022/23), for submission to the Ministry of Education, as presented.

CARRIED

f. Eligible School Sites Proposal – 2018/19 Five Year Capital Plan

Greg Frank, Secretary-Treasurer introduced the Eligible School Sites proposal for the Board's consideration and approval. In conjunction with the Five Year Capital Plan, there are 6 school site acquisitions being proposed with a total value of over \$126 million. He indicated that once the report is approved it will go to the City of Surrey and City of White Rock for their respective review and approval.

Moved By Laurie Larsen, Vice Chairperson
Seconded By Trustee Terry Allen

THAT based on consultation with the City of Surrey and the City of White Rock on the Eligible School Sites Proposal (ESSP), the Board of Education of School District No. 36 (Surrey) estimates that there will be

35,621 (42,728 including suites) development units constructed in the school district over the next 10 years (Schedule 'A' – table 2); and

THAT these 42,728 new development units will be home to an estimated 11,823 school age children (Schedule 'A' – Table 3); and

THAT the School Board expects 5 new school sites and 1 site expansion, over the ten-year period, will be required as the result of the growth in the school district and the site acquisitions will be located as presented in Schedule 'B'; and

THAT according to Ministry of Education site standards presented in Schedule 'B; these sites will require in total 17.9 hectares (approx. 44.2 acres). These sites should be purchased within ten years and the total serviced land cost is estimated at \$126 Million; and

THAT the Eligible School sites Proposal be forward to Local Government for acceptance; and

THAT pending Local Government acceptance, the Eligible School Sites Proposal, be included in the 2018/19 Five Year Capital Plan submission to the Ministry of Education.

CARRIED

g. Approval of Sketch Plans Panorama Park Elementary Addition (Site 137) - KMBR Architects Planners; Simon Lim

Larry Harder, Director Capital Project Team introduced Simon Lim, Architect, KMBR Architects Planners Inc. and Kerry Magnus, Associate Director Capital Project Office, who presented the sketch plans for the Panorama Park Elementary School eight classroom addition.

Trustees commented on the use of chain link fencing for the outdoor discovery area and requested that the architects look for alternatives.

Moved By Trustee Bob Holmes
Seconded By Laurie Larsen, Vice Chairperson

THAT the sketch plans for Panorama Park Elementary (Site 137), 12878 – 62 Avenue, be approved as presented and the architect KMBR Architects Planners Inc. be instructed to proceed with the remaining stages of the project.

CARRIED

4. Information & Proposals

a. Trustee Reports

Chairperson Shawn Wilson reported on Trustee activities since the last Board meeting. A copy of the report is available on the district website.

Chairperson Shawn Wilson reported that he had met with Mayor Hepner in the summer to discuss the district's concerns with the impacts that the planned roadway changes and the new ALRT route and station would have on Hjorth Road Elementary School.

Dr. Jordan Tinney presented a report on the proposed project and impact this project will have on the school.

Trustees discussed the report in detail and reinforced their position that the students of Hjorth Road Elementary School must be left in a better position in terms of a safe, accessible, educationally and operationally appropriate school site and building, properly sized and outfitted to meet today's educational requirements.

Moved By Trustee Terry Allen
Seconded By Trustee Laurae McNally

THAT the Board of Education write to the Mayor of Surrey to outline the negative impacts this project will have on Hjorth Road Elementary School and to reinforce that the Board's concerns must be fully addressed before this project can proceed on school lands; and

THAT the Board request a meeting with City Council.

CARRIED

b. Progress Report Active Capital Projects

Trustees received a progress report regarding active capital projects being planned or under construction in the District.

Trustees discussed the report in detail.

Moved By Trustee Gary Tymoschuk
Seconded By Trustee Bob Holmes

THAT the Board of Education receive the Progress Report – Active Capital Projects as presented.

CARRIED

c. September Start-up

Dr. Jordan Tinney, Superintendent, provided an update on the September School start-up. He also expressed his gratitude to staff highlighting the great work done across the district to ensure schools and classrooms were ready for start-up.

The district currently has an additional 1100 students over the previous year. An update will be provided in October after the 1701 reporting process has started.

5. Future Business

a. Items for Future Discussion

No items.

b. Future Meetings

Trustees made note of future meetings outlined on the agenda.

6. Adjournment

Moved By Trustee Laurae McNally
Seconded By Trustee Gary Tymoschuk

THAT the Regular meetings of the Board be adjourned at 8:20 p.m.

CARRIED

7. Question Period

Trustees received questions from the audience following the conclusion of the meeting.

Shawn Wilson
Chairperson

D. Greg Frank
Secretary-Treasurer
