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# **Minutes**

## **Regular Board Meeting**

Date: June 8, 2017  
Time: 7:00 p.m.  
Location: School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020

Present:	Shawn Wilson	Chairperson
	Laurie Larsen	Vice Chairperson
	Terry Allen	Trustee
	Bob Holmes	Trustee
	Laurae McNally	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee

Staff Present:	Dr. Jordan Tinney	Superintendent
	D. Greg Frank	Secretary-Treasurer
	Rick Ryan	Deputy Superintendent
	Karen Botsford	Executive Assistant

### **1. Call to Order**

Chairperson Shawn Wilson called the meeting to order. He noted that Trustee Terry Allen was attending a commencement and would join the meeting when he was able.

The following additional staff were in attendance for the meeting:

Patti Dundas, Assistant Secretary-Treasurer; Kerry Magnus, Associate Director, Business Management Services; Faizel Rawji, Principal, Sunnyside Elementary; Doug Strachan, Manager, Communication Services.

a. "O Canada" – Sunnyside Elementary Jazz Band

Trustees, administration and the audience sang "O Canada" accompanied by the Sunnyside Elementary Jazz Band.

b. Approval of Agenda of Regular Board Meeting

Moved by Trustee Laurae McNally  
Seconded by Trustee Gary Tymoschuk

THAT the agenda of the Regular Board Meeting be approved as presented.

**CARRIED**

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c. Acknowledgement of Traditional Territory

Chairperson Shawn Wilson acknowledged that June 21 is National Aboriginal Day and that Surrey Schools are located on the shared traditional territory of the Coast Salish People.

d. Presentation - Sunnyside Elementary Jazz Band - Ms. Susan Hagen, Teacher

The Sunnyside Jazz Band lead by Ms. Susan Hagen performed four jazz numbers. The group included Grade 5, 6, and 7 students as well as a number of alumni of the Jazz program. Ms. Hagen introduced her players and soloists. The repertoire was varied and featured, soloists on percussion, brass, piano, sax, bass, guitar and a vocalist.

Chairperson Shawn Wilson thanked Ms. Hagen and commented on the excellence of the band and the vocalist. He noted that Ms. Hagen's commitment and interest in the students is evident and that she does a great job showcasing the student's talents. He thanked the parents as well as Ms. Hagen for taking the time to bring the students to the Board meeting.

Chairperson Shawn Wilson recessed the meeting at 7:35 p.m.

Chairperson Shawn Wilson reconvened the meeting at 7:45 pm. Trustee Terry Allen joined the meeting at 7:45 pm.

## 2. **Delegation**

None.

## 3. **Action Items**

a. Adoption of Minutes of Regular Board Meeting Held 2017-05-11

Moved by Trustee Gary Tymoschuk  
Seconded by Laurie Larsen, Vice Chairperson

*THAT the Minutes of the Regular Board meeting held 2017-05-11 be approved as circulated.*

**CARRIED**

b. Approval of Sketch Plans: Clayton Village NW Elementary (Site 218) New School

Kerry Magnus, Associate Director Business Management Services introduced Alvin Bartel, Architect AIBC, Partner and Greg Byrne, Associate, Craven Huston Powers (CHP) who presented the sketch plans for the new Clayton Village NW Elementary School. They presented a rendering of the new school to be located at 18707 74 Avenue. The architects and staff responded to questions from the Board regarding lighting, washrooms, playing fields and playgrounds.

Moved by Laurie Larsen, Vice Chairperson  
Seconded by Trustee Laurae McNally

*THAT the sketch plans for a new school, Clayton Village NW Elementary (Site 218), 18707 – 74 Avenue, be approved as presented and the architect Craven Huston Powers Architects be instructed to proceed with the remaining stages of the project.*

**CARRIED**

c. Bylaw #260, Re: Lena Shaw Elementary (Site 055) Statutory Right of Way Covenant

Greg Frank, Secretary-Treasurer introduced Bylaw #260 regarding the City of Surrey's request for a statutory right of way on the districts Lena Shaw Elementary School site. The purpose of the right of way is to allow access to existing city services on the site.

Moved by Trustee Laurae McNally  
Seconded by Trustee Gary Tymoschuk

*THAT Bylaw #260, Re: Lena Shaw Elementary (Site 055) Statutory Right of Way Covenant be given three (3) readings at this meeting.*

**CARRIED**

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Garry Thind

*THAT Bylaw #260, Re: Lena Shaw Elementary (Site 055) Statutory Right of Way Covenant be approved as read a first time.*

**CARRIED**

Moved by Trustee Garry Thind  
Seconded by Trustee Bob Holmes

*THAT Bylaw #260, Re: Lena Shaw Elementary (Site 055) Statutory Right of Way Covenant be approved as read a second time.*

**CARRIED**

Moved by Laurie Larsen, Vice Chairperson  
Seconded by Trustee Terry Allen

*THAT Bylaw #260, Re: Lena Shaw Elementary (Site 055) Statutory Right of Way Covenant be approved as read a third time, and finally adopted, and that the Board's signing officers execute the Statutory Right of Way Covenant agreement.*

**CARRIED**

#### 4. Information & Proposals

a. Trustee Reports

Chairperson Shawn Wilson reported on Trustee activities since the last Board meeting. A copy of the report is available on the district website.

b. Policy Development and Revisions

Patti Dundas, Assistant Secretary-Treasurer provided the Board with an overview of the process for policy revision. The Board was presented, for information purposes, drafts of the policies including any recommended revisions. It was noted that Regulations are only included in the report if they are new. Ms. Dundas explained that the Board will receive the final report on Policy Development and Revisions for consideration and approval at the next Board meeting.

Trustees thanked Ms. Dundas for the tremendous amount of work done by staff and the Policy Committee.

Moved by Laurie Larsen, Vice Chairperson  
Seconded by Trustee Gary Tymoschuk

*THAT the Board of Education receive the attached policy and regulation revisions as presented for information; and*

*THAT the attached policies be brought back to a future meeting for the Board's approval.*

**CARRIED**

Moved by Trustee Bob Holmes  
Seconded by Trustee Laurae McNally

*THAT staff include Policy #2100 - Trustee Code of Conduct in the fall policy review; and*

*THAT a report be brought back to the Board of Education by November 30<sup>th</sup> 2017.*

**CARRIED**

c. Lena Shaw Elementary (Site 055) Request - Consent for Road and Sales Agreement

Greg Frank, Secretary-Treasurer provided the Board of Education with a report on a request from the City of Surrey to purchase a portion of land at the Lena Shaw Elementary School site.

Moved by Trustee Gary Tymoschuk  
Seconded by Trustee Bob Holmes

*THAT the Board receive the request for Consent for Road and Sales Agreement for information.*

**CARRIED**

d. Report on Business Development Financial Activity for the Six Months Ended 2016-12-31

Patti Dundas, Assistant Secretary-Treasurer presented a report on Business Development Financial Activity for the six months ending December 31, 2017. Funds raised over the past six month period, including donations in kind, total 2.2 million net of expenses incurred. Trustees commented on the great work done by Liane Ricou, Manager Business Development and her staff.

Moved by Trustee Laurae McNally  
Seconded by Trustee Gary Tymoschuk

*THAT the Board receive the Report on Business Development Financial Activity for the six months ended 2016-12-31, for information.*

**CARRIED**

e. Update on Memorandum of Agreement and Staffing - Dr. Jordan Tinney

Dr. Jordan Tinney, Superintendent provided a report on the implementation work on the capital portion of the Provincial Memorandum of Agreement. He thanked Greg Frank, Secretary-Treasurer, Patti Dundas, Assistant Secretary-Treasurer and Kerry Magnus, Associate Director, Business Management Services as well as Greg Forbes-King, Assistant Director, Plant Maintenance and Minor Renovation for the work being undertaken to have new portables and other minor renovations in place to support implementation of the new MOU for the fall. Dr. Tinney also informed the Board that staff presented a report to the Mayor and Council on May 29<sup>th</sup> regarding capital work in the District including portables being placed in support of the MOU.

f. Progress Report Active Capital Projects

Greg Frank, Secretary-Treasurer presented the progress report outlining the status of current capital projects from planning to construction. Trustees discussed the report in detail.

Moved by Trustee Laurae McNally  
Seconded by Trustee Gary Tymoschuk

*THAT the Board of Education receive the Progress Report – Active Capital Projects as presented.*

**CARRIED**

## **5. Future Business**

a. Items for Future Discussion

No items.

b. Future Meetings

Trustees made note of future meetings outlined on the agenda.

## **6. Adjournment**

Moved by Trustee Laurae McNally  
Seconded by Trustee Terry Allen

*THAT the Regular meetings of the Board be adjourned at 8:17 p.m.*

**CARRIED**

## **7. Question Period**

Trustees received questions from the audience following the conclusion of the meeting.

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Shawn Wilson  
Chairperson

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D. Greg Frank  
Secretary-Treasurer

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