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## **Administrative Memorandum**

### **Regular Board Meeting**

**Date:** May 10, 2023  
**Topic:** 2024-25 Annual Five Year Capital Plan – Building Envelope Program  
**Submitted by:** Jon Harding, Secretary-Treasurer

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#### **Background:**

The Board of Education of School District No. 36 (Surrey) received a letter from the Ministry of Education and Child Care (“Ministry”) dated March 9, 2023, requesting that the district submit a Five Year Capital Plan to be considered by the Ministry for capital funding.

In accordance with Ministry instructions, the capital plan includes Major Capital and Minor Capital Projects. The three categories are split into three separate submissions. The Capital Plan for Major Capital and Building Envelope Program are to be approved by the Board of Education and submitted to the Ministry by June 30, 2023. The Capital Plan for Minor Capital is to be approved by the Board of Education at a future meeting and submitted to the Ministry by September 30, 2023.

#### **Key Highlights of the 2024/25 Annual Five Year Capital Plan – Building Envelope Projects**

The Capital Plan – Building Envelope Program, focuses on remediation of schools where damage may occur from water ingress due to premature building envelope failure.

#### **Summary**

The Five Year Capital Plan – Building Envelope Program is requesting a total funding envelope of \$28 Million. The projects identified in the plan are summarized in the table below. Details can be found in Appendix A.

#### **Building Envelop Program**

<b>Project Type</b>	<b>No. of Projects</b>	<b>Total Amount Requested</b>
Building Envelope Program (BEP)	19	\$28,203,600

#### **It is recommended:**

THAT the Board of Education approve the 2024-25 Annual Five Year Capital Plan – Building Envelope Program (for the period 2024-25 to 2028-29) for submission to the Ministry of Education and Child Care, as presented.

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