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# Minutes

## Regular Board Meeting

Date: January 17, 2018  
Time: 7:00 p.m.  
Location: School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020

Present:	Laurie Larsen	Chairperson
	Terry Allen	Chairperson
	Laurae McNally	Trustee
	Shawn Wilson	Trustee
	Bob Holmes	Trustee
	Garry Thind	Trustee
	Gary Tymoschuk	Trustee
Staff Present:	Dr. Jordan Tinney	Superintendent
	D. Greg Frank	Secretary-Treasurer
	Rick Ryan	Deputy Superintendent
	Karen Botsford	Executive Assistant

### 1. Call to Order

Chairperson Laurie Larsen called the meeting to order.

The following additional staff were in attendance for the meeting:

Patti Dundas, Assistant Secretary-Treasurer; Larry Harder, Director Capital Project Office; Doug Strachan, Manager, Communication Services; Judy Swanson, Administrative Assistant.

a. "O Canada" – recording by Coyote Creek Elementary

Trustees, administration and the audience sang "O Canada" accompanied with a recording from Coyote Creek Elementary students.

b. Approval of Agenda of Regular Board Meeting

Moved By Terry Allen  
Seconded By Gary Tymoschuk

*THAT the agenda of the Regular Board Meeting be approved as presented.*

**CARRIED**

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## 2. Delegation

None.

## 3. Action Items

### a. Adoption of Minutes of Regular Board Meeting Held December 6, 2017

Moved By Gary Tymoschuk  
Seconded By Bob Holmes

*THAT the Minutes of the Regular Board meeting held December 6, 2017 be approved as presented.*

**CARRIED**

### b. Policy No. 2100 Revisions

Greg Frank, Secretary-Treasurer provided the background on the review of Policy #2100 - Trustee Code of Conduct. He reported that the Board has reviewed the suggested revisions and the Policy is before the Board for final consideration and approval.

Moved By Garry Thind  
Seconded By Laurae McNally

*THAT the Board of Education approve the revised Policy No. 2100 – Trustee Code of Conduct as presented.*

**CARRIED**

### c. Annual Review of Kilometrage Reimbursement Rate

Greg Frank, Secretary-Treasurer presented the annual review of the Kilometrage Reimbursement Rate, noting that many government organizations and districts included in the report have increased the reimbursement rate to \$0.55.

Moved By Terry Allen  
Seconded By Gary Tymoschuk

THAT the Board of Education set the Kilometrage Reimbursement rate at \$0.55 per km, effective 2018-02-01.

**CARRIED**

## 4. Information & Proposals

### a. Trustee Reports

Chairperson Laurie Larsen reported on Trustee activities since the last Board meeting. A copy of the report is available on the district website.

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b. Progress Report on Active Capital Projects

Greg Frank, Secretary-Treasurer, introduced Larry Harder, Director Capital Project Office who provided highlights of the progress report on active capital projects.

Mr. Harder reported that the Capital Project Office closed a Request for Qualifications for construction managers for seismic upgrades to Mary Jane Shannon and Bear Creek Elementary Schools this week and submitted the Final Project Definition Report for Site 180 new Douglas Elementary School.

Final Project Definition Reports will be submitted next week for Site 160 Frost Road Elementary School addition and Site 157 Coyote Creek Elementary School addition.

The Capital Project Office will conduct architecture interviews at the end of January to hire consultants for the next 8 projects on the Capital Plan.

Moved By Bob Holmes  
Seconded By Gary Tymoschuk

*THAT the Board of Education receive the progress Report on Active Capital Project as presented.*

**CARRIED**

c. Board Committees / Trustee Representation 2018

Moved By Laurae McNally  
Seconded By Shawn Wilson

*THAT the Board of Education receive the Board Committees / Trustee Representation 2018 list for information.*

**CARRIED**

d. Update on Staffing Timelines - Verbal

Rick Ryan, Deputy Superintendent provided the Board with an update on staffing timelines for next year. Demographics & Planning have submitted projected enrollments. Human Resources is determining the staffing requirements based on the projections and the restored language agreement. Principals will draft class organizations and will meet with the Assistant Superintendents to determine space requirements and implications including renovations and additional portables. Secondary schools will follow the same process and will determine whether extended days will be continued or implemented.

e. Provincial Funding Formulae Review - Verbal

Trustee Terry Allen, Chair of the Budget Committee provided an update on the Provincial Funding Formulae Review. The current funding formula is primarily a

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student based funding system. He indicated that the Board is concerned that any change could have negative impacts on the district's funding and the services provided to students. Trustee Allen indicated that the Board of Education will provide the Ministry with a comprehensive report on funding formula issues of importance to Surrey students.

He reported that the Board provided input (on January 15<sup>th</sup>) to the Ministry of Education on the draft principles developed for the new funding allocation system.

Trustee Allen presented the following motion for consideration by the Board.

Moved By Terry Allen  
Seconded By Gary Tymoschuk

*That the Surrey Board of Education circulate our response to the draft principles and the content of this report to all local MLA's to ensure they are fully informed of the Board's position on this very important issue.*

**CARRIED**

**5. Future Business**

No items.

**6. Adjournment**

Moved By Laurae McNally  
Seconded By Shawn Wilson

*THAT the Regular meetings of the Board be adjourned at 7:22 p.m.*

**CARRIED**

**7. Question Period**

Trustees received questions from the audience following the conclusion of the meeting.

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Laurie Larsen, Chairperson

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D. Greg Frank, Secretary-Treasurer

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